1260 7TH STREET
OAKLAND, CA 94607

T: 510.444.0919
F: 510.444.0918

ARTS, INDUSTRY AND COMMUNITY.

THE CRUCIBLE
INSPIRING CREATIVITY IN EVERYONE

WWW.THECRUCIBLE.ORG

CLASS PROPOSAL AND FACULTY INFORMATION

Please send us this Word document as an email attachment in Mac format. You can also print it out and submit it, but no handwritten copies please. If you would like to use The Crucible computers to fill this form out please call to set up a time.

Year _____

Quarter _____

Classes may be considered for future semesters depending on scheduling and available space.

Contact Info

Name _____

Address _____

_____

Home _____

Cell _____

Work _____

Email _____

Preferred method of contact: _____

Class Info

Class Status (New or Continuing) _____

Are you new to The Crucible and would like to teach an existing class? _____

Class Title _____

Teaching Area _____

Please choose from:

Blacksmithing	Machine Shop	Ceramics
Welding: ARC	Mold making	Stone
Welding: Oxyacetylene	Glass	Woodworking
Welding: MIG	Jewelry	Performance
Welding: TIG	Kinetics/Robotics	Other - please specify
Foundry/Casting	Neon & Light	

Specific Audience _____

Please choose from

Beginner	Advanced	Seniors
Intermediate	Youth	Other - please specify

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Class Description

Please include an overview of the techniques and processes that will be learned and what projects students will complete. Try to give a good flavor for the class - one that will inspire students to attend. For examples of class descriptions, please refer to The Crucible website at www.thecrucible.org. This description will be displayed online and in the catalog.

Optimal Class Size (most classes hold 8-15) _____

Are there any required skills or prerequisites for students in this class?
If yes, please list.

Materials per student
Please list the materials needed for this class and estimated per-student costs such as brushes, steel, clay, gloves, respirators, modeling fees, wood, etc.

Equipment
Please list special equipment required or recommended for this class such as gas, kiln firing running water/sink, ventilation, electrical requirements, etc.

O**ther Comments / Additional Information**

Class Duration & Scheduling

10 week and 5 week classes are typical. In general, Crucible classes are held weekday evenings and during the day on weekends. Classes that are part of our core curriculum generally meet once or twice a week for 3-hour sessions, for 5 or 10 weeks. Workshops and short classes vary. The Crucible is normally closed on Fridays but we can make special arrangements for intensive classes. Please propose the schedule that you feel most effectively fulfills the student experience in your class.

Proposed start date: _____ **Alternative start date:** _____

Proposed day(s) of week: _____ **Alternative day(s):** _____

Weeks in Duration (1-10): _____

Hours per day (1-8): _____

Preferred start time: _____

weekday evening classes usually begin at 6 or 7pm, weekends vary

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Supplemental Information & Attachments

If you have not taught at The Crucible before please provide the following. Or use this form to update your information.

Bio / Personal Statement

Please tell us a bit about yourself (maximum 65 words). This bio will be displayed online.

Artist Statement / Teaching Philosophy

Please tell us about your work and/or your approach to teaching (maximum 65 words)

Additional Materials

Please attach the following information. We prefer to have all submissions in digital form (Mac format). Questions? Give us a call.

- CV / Resume (new faculty only)
- 6-10 representative images of your work (please submit in digital format as an email attachment or on a CD, no floppy disks, prints are fine but no slides please)
- Professional References (3 recommended)
- Please let us know if you know past or current members of The Crucible faculty or staff.